



# State Historic Preservation Office

South Carolina Department of Archives and History  
8301 Parklane Road | Columbia, SC | 29223  
scdah.sc.gov

## Preliminary Information Form (PIF) National Register of Historic Places

### PLEASE READ CAREFULLY BEFORE YOU BEGIN

This form is used by the State Historic Preservation Office (SHPO) to evaluate the National Register eligibility of resources in South Carolina. This is a preliminary evaluation **ONLY**. SHPO staff will provide a written response to the preparer of the Preliminary Information Form (PIF) explaining why we believe the property is or is not eligible for listing. The recommendation of SHPO staff provided in a PIF response is intended only to allow the preparer/property owner to make an informed decision about whether or not to pursue National Register listing.

### NATIONAL REGISTER OF HISTORIC PLACES

This form is **not** a National Register nomination and does not constitute a formal application for listing in the National Register of Historic Places. Submission of a PIF is strongly recommended for properties that were not previously evaluated for the National Register, or which may warrant re-evaluation based on new information; however, the PIF is not a required part of the National Register process. The opinion of the SHPO does not guarantee listing in the National Register, nor does it preclude anyone from submitting a National Register nomination. The National Park Service (NPS) has final approval over all National Register nominations. For more information on the National Register, please visit our website at <https://scdah.sc.gov/historic-preservation/programs/national-register>.

### HISTORIC DISTRICTS

The PIF is intended for the evaluation of a single historic property. Please be advised that if you submit a PIF for a historic district (i.e. multiple properties) it may not be possible for SHPO staff to provide an evaluation. For large potential historic districts, a comprehensive survey is typically necessary to evaluate National Register eligibility. Federal Historic Preservation Grants may be available to help fund survey efforts. Please visit our website at <https://scdah.sc.gov/historic-preservation/programs/grants/federal-grants> or contact Brad Sauls ([bsauls@scdah.sc.gov](mailto:bsauls@scdah.sc.gov), (803)896-6172) for more information.

Send completed forms to Virginia Harness at [vharness@scdah.sc.gov](mailto:vharness@scdah.sc.gov) or State Historic Preservation Office, 8301 Parklane Road, Columbia, SC 29223. Please direct questions to the above email address or call 803-896-6179.

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### 1. PROPERTY INFORMATION

Please complete every blank that applies to the property. Attach additional sheets if necessary.

Historic Name of Property:

Current Name of Property (if different from above):

Address:

City:

Zip Code:

County:

Tax Parcel #:

2. **PROPERTY DESCRIPTION** (attach additional sheets if necessary)

Historic Function:

Current Function:

Date of Construction (estimate if not known):

Describe significant alterations with date(s) they occurred:

Moved? (check if yes)

Date of Move(s):

Original Location:

Outbuildings/Other Features:

Archaeological Potential (if any - typically applies to properties where archaeological survey/excavation have occurred):

### 3. SIGNIFICANCE OF PROPERTY

Please provide a brief statement about why you believe this property is eligible for listing in the National Register of Historic Places. The criteria and requirements for listing a property in the National Register are explained in [National Register Bulletin 15: How to Apply the National Register Criteria for Evaluation](#). You may wish to consider the following questions when formulating a statement:

- A. Is the property significant in the development of a town or community? Is the property significant for its association with an important person in local, state, or national history? Is the property associated with an important event or trend in local, state, or national history?
- B. Who built it and when? Who has lived here? Did they live or work there during the productive years of their lives?
- C. Did an architect, landscape architect, or master craftsman design or build it? If so, please provide biographical information on the individual.

Please include copies of relevant sources, including summaries of interviews and documents that are not readily available. In researching the history of the property, check records at your local library, church, historical society, or county courthouse. Interviews with local historians may also yield information. Label all published sources with the name of the author, name of publication and publisher, date and place of publication, and page number(s). In the case of unpublished manuscripts, provide the name and page number(s) of the particular document, the name of the document collection, and the name and location of the repository.

Statement of Significance (attach additional sheets if necessary):

**4. PHOTOGRAPHS**

Include current, clear, color photographs of the property. Photograph all resources on the property from the front, rear, and sides, taking extra shots of significant details. Also include images of the property's setting. Label each photograph with the name of the property, what the photo shows, and the date taken. Please ensure images are at least 4" x 6". Scans or copies of historic photographs (please do not send originals) of the property should also be included when available.

**5. MAPS**

Please attach a county tax map (contact county assessor's office or [use online mapping where available](#)). Please also provide a Google Map (or similar) showing the location of the property. For properties with multiple resources (e.g. a farmhouse with agricultural outbuildings), include a site map that shows the location of each resource on the property. Scans or copies of historic maps (please do not send originals) of the property should also be included when available.

**6. OWNER INFORMATION (complete name and address as recorded in county tax records)**

Name:

Address:

City:

State:

Zip Code:

Phone:

E-mail:

**Does the owner anticipate applying for historic rehabilitation tax credits?**

*The SHPO's PIF response is not binding for the purposes of receiving certification for Federal or State historic rehabilitation tax credits and the PIF is not required as part of the tax credit application process.*

[Income-producing \(commercial properties\)](#)

No

[Homeowner \(owner-occupied residences\)](#)

Undecided

**Does the owner anticipate applying for preservation grants?**

*Access to some grants may be dependent on National Register eligibility or listing. Submission of a PIF may be an acceptable way to document a property's National Register eligibility, but please check the requirements of the specific grant you are applying for. A determination of eligibility through a PIF response does not guarantee a grant will be awarded.*

[Federal Preservation Grants](#)

[NPS Competitive Grants](#) (Specify: )

[State Preservation Grants](#)

Other (Specify: )

No

Undecided

**Does the owner anticipate applying to a NPS Network (e.g. [African American Civil Rights Network](#), [Reconstruction Era National Historic Network](#), etc.) or another program requiring a determination of National Register eligibility?**

*Inclusion in some programs (such as NPS networks) may be dependent on National Register eligibility. Submission of a PIF may be an acceptable way to document a property's National Register eligibility, but please check the requirements of the specific program you are applying for. A determination of eligibility through a PIF response does not guarantee inclusion in any program.*

Yes

No

Undecided

If yes, specify program:

**7. PIF PREPARER CONTACT INFORMATION**

Name:

Organization/Company (if applicable):

Address:

City:

State:

Zip:

Phone:

E-mail: